



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

April 12, 2023

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of March 8, 2023

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending March 31, 2023

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1. Award bid for sale of International Tank Truck**
- 2. Award bid for sale of 2015 Ford F250**
- 3. Approval to enter into Developer's Agreement with Stambrosky Homes for Anthony Farms 3 Rev 2, pending receipt of required financial securities.**

ADJOURNMENT:



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REGULAR MEETING

April 12, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak.
Absent from Meeting: Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, CharLee Rosini, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the March 8, 2023 Board Meeting.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

Ms. Rosini will be the new representative serving the Authority for the remainder of the appointed year.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the Chapter 94 Waste Load Management reports for both treatment plants have been completed and were submitted to the PaDEP by the March 31 deadline. The copies of the report will be distributed next meeting.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The Contractor has ordered the materials. When the materials arrive, then the Contractor will provide the Authority with a construction schedule.

MANAGER'S REPORT: Copy on file.

Management and Mr. Hanley met with the developer's engineer for a preliminary discussion regarding the planned development for the Waterdam/Galley Road site. The developer's (Al Neyer LLC) current version (2023) for development includes (5) 36 unit residential apartment buildings (1 and 2 bedroom units). Management informed the developer that an existing 10" diameter segment of public sewer on the property would need to be upsized to 15" diameter as a part of their site development. Management will have future discussions regarding cost sharing.

Mr. Jenkins reported the 2009 International Tanker truck and the 2014 F350 pick-up truck have been advertised for sale on Municibid. Management presented the bid results and recommended acceptance of the highest bids for both vehicles. There were 16 bids received for the pick-up truck and 7 bids for the tanker. The highest bid for the tanker was lower than the reserve bid of \$45,000. However, Management recommended acceptance of the bid considering this is the third time the truck was out for bid this year.

Motion: To accept the bid in the amount of \$15,000 for the sale of the 2014 F350 pick-up truck.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Motion: To accept the bid in the amount of \$38,000 for the sale of the 2009 International Tanker truck.
 Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky
 Vote: Motion carried by unanimous vote (summary: Yes = 4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

OPERATIONS MANAGER’S REPORT: Copy on File

Mr. Chucuddy reported the Brush Run Laboratory passed required proficiency testing for TKN, and therefore accreditation suspension has been lifted. As a result all testing will now be completed in house.

Mr. Chucuddy reported the status of the Sugarbrooke development. The walk through was completed and there have been a few punch list items outstanding, the remainder of the survey took place, and HRG will complete the as-built drawings. Mr. Chucuddy recommended acceptance of the sewers for ownership.

Motion: To accept the Sugarbrooke development sewers for ownership contingent upon completion of the punch list items, delivery of the 18-month maintenance security, and verification of sewers within the easements. .

Moved by Mr. Burns, Seconded by Mrs. Kaminsky
 Vote: Motion carried by unanimous vote (summary: Yes = 4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Mr. Chucuddy reported on the Anthony Farms Phase III. The developer is looking to create two estate lots on the parcel. No sewage planning is required, but a short sewer extension will be required. The Township has already approved the subdivision. Mr. Chucuddy recommended entering into a developer’s agreement.

Motion: To enter into Developer’s Agreement with Peters Township Land Co. LLC for the Anthony Farms Phase III Revision 2 contingent upon final drawing approval and delivery of the financial securities.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky
 Vote: Motion carried by unanimous vote (summary: Yes = 4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry reported the financial audit is almost completed. The pension audit was completed with no findings. The workers compensation audit is underway.

Ms. Mowry reported the Authority was not selected to receive any grant funding in regards to the Statewide LSA funding.

FINANCIAL STATEMENT REVIEW: Month ending March, 2023.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$321,842.70 from the following funds:
 Moved by Mrs. Kaminsky, Seconded by Mr. Burns
 Vote: Motion carried by unanimous vote (summary: Yes = 4)
 Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

| Fund | Disbursement | Total |
|----------------|--|--------------|
| Operating | Checks: 7923 through 7904 Void Ck and ACH | \$138,264.53 |
| Payroll | Transfer from Operating to Payroll fund | \$80,000.00 |
| Developer Fund | Checks & Operating Fund Reimbursement | \$,2,479.00 |

| | | |
|------------------------------|--|--------------|
| CFS Capital Improvement Fund | Requisition 2023-3 | \$23,873.00 |
| Penn Vest | Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019 | \$77,226.17 |
| | Total | \$321,842.70 |

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:19 p.m.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, and John A. Banaszak

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

| MOTION NO. | MOVED | SECOND | MOTION SUMMARY TABLE | VOTE |
|-------------------|--------------|---------------|---|-------------|
| 1 | Kaminsky | Banaszak | To approve minutes of March 8, 2023. | Approved |
| 2 | Kaminsky | Burns | To accept bid for the sale of the 2014 Ford F350 in the amount of \$15,000. | Approved |
| 3 | Banaszak | Kaminsky | To accept bid for the sale of the 2009 International Tanker Truck in the amount of \$38,000. | Approved |
| 4 | Burns | Kaminsky | To accept Sugarbrooke sanitary sewers with the stated contingencies. | Approved |
| 5 | Burns | Kaminsky | To enter into Developer's Construction Agreement with Peters Twp. Land Co. for Anthony Farms III Rev 2. | Approved |
| 6 | Kaminsky | Burns | To approve disbursements in the amount of \$321,842.70 | Approved |
| 7 | Burns | Kaminsky | To adjourn the Board Meeting at 7:19 p.m. | Approved |